

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 11th APRIL 2019 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Andy Macdonald
Cllr Ann Taylor
Cllr Gerald Jennings
Cllr Kay Kirkham
Ken Eastwood (Clerk)

1/04/19 Apologies for Absence

Resolved: Apologies from Cllr Paul Sullivan were approved.

2/04/19 Disclosures of Interest

None.

3/04/19 Minutes of Meetings

- a) The minutes of the Parish Council meeting held on 14th March, 2019 were proposed as a correct record by Cllr Kirkham and signed by the Chair.
- b) The minutes from the Allotments Project Team meeting, held on 21st March, 2019 were received and duly noted.
- c) The minutes from the Neighbourhood Plan Project Team meeting, held on 25th March, 2019 were received and duly noted.
- d) The Outstanding Issues report was duly noted. There was a discussion on replacement benches and it was suggested that the bench to the left of the Post Office should be removed, the adjacent bench to be renewed and the bus shelter bench and the bench at Hill End should also be renewed. Cllr Macdonald agreed to discuss replacement of the bench previously provided following local fundraising with Harden Fisheries. The Clerk to provide proposals and outline costs for consideration at the next meeting.

4/04/19 Planning Matters

- a) 19/01089/HOU - Single storey extension to rear of building at 18 Spring Row, Harden, BD16 1JS.

Resolved: To comment as follows: -

Harden Parish Council object to this application which appears identical to the previous application which was refused.

The proposed extension would be approximately 1m away from the rear facade of the neighbouring property (33 Lane End). This proximity, combined with the difference in height, would make the extension extremely overpowering and would result in significant loss of light and privacy to neighbouring properties.

Signed:

16th May 2019

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- b) 19/01261/FUL - Construction of three dwellings including associated parking (resubmission of approved application 17/06037/FUL) on land at Old Mill Garage, Back O' The Mill, Harden.

Resolved: To comment as follows: -

This is not a resubmission of an approved application - it is a completely new application for three houses not four as per the previous application.

The Parish Council supported the previous application but with conditions which were reflected in Bradford's approval letter. One of our key concerns was the possible contamination of the site because of its previous use as a gas holder.

The access arrangements from Parry Close with the moving of the bollards also remains a concern.

On this occasion the Parish Council objects to the application which we consider to be deficient in a number of respects.

The application proposes to lock the gate to the mill pond, even though this is a public right of way.

The proposed properties are 2.5 stories high with Velux roof light windows. No information is provided about how this relates to the existing properties in Parry Close which are two storied and there are no existing properties nearby of that height or with similar roof light windows. We consider the design should be in keeping with properties on Parry Close and ridge heights should be similar.

The flood map suggests that flood risk is low but the mill pond did in fact cause localised flooding in December 2015. The drainage consultation document picks up the fact that the culvert is not going to be diverted so we consider the condition of the culvert should be properly assessed before development takes place above it.

The proposed construction of a new retaining wall, closer to the mill pond, requires further consideration. It is not clear whether the applicant has the consent of those owning and managing the mill pond to move the boundary or indeed whether the proposed retaining wall will be structurally sound.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

5/04/19 Public Representation

None.

6/04/19 Local Elections

Members noted the uncontested election of Parish Councillors and considered co-option to the single vacancy.

Resolved: To consider co-option further at the next meeting. To thank outgoing Cllr Jennings for his contribution to the Parish Council and to Harden.

Signed:

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7/04/19 Horticulture

Members considered arrangements for the planting and installation of barrier baskets on Long Lane.

Resolved: To instruct Matthew Maddison to plant out and install the barrier baskets. To authorise expenditure of up to £150. To authorise the monthly increase in maintenance, to £65 per month over the summer period, as per 2018/19.

8/04/19 Exchange of Information

Cllr Taylor mentioned comments from a resident about speeding on Wilsden Road. There was a discussion about the issue, including about previous complaints, a petition received, and the emphasis placed on this issue by residents during Neighbourhood Planning consultations. Cllr Jennings suggested the Parish Council could consider commissioning an independent survey and review, to provide evidence and recommendations on traffic calming measures. The Clerk was requested to approach suitable service providers and report back to a future meeting.

9/04/19 Correspondence

- a) E-mail re. Tittle Tattle newsletter. The Clerk to provide content covering allotments, the Councillor vacancy and recent issues of interest.
- b) E-mail exchange re. listing an asset of community value. Noted.
- c) Minutes from CBMDC & Local Council Liaison meeting, 20th March 2019. Noted.

10/04/19 Replacement laptop

Options for replacement of the Parish Council laptop were considered.

Resolved: To authorise the Clerk to purchase a laptop from CCL Online and to authorise expenditure of £778.67 plus £20.88 for a display adaptor.

11/04/19 Financial Matters**Resolved:**

- a) To appoint Ian Scott as Harden Parish Council's Internal Auditor for the 2018/19 accounts and annual returns. To authorise, or otherwise, payment of up to £100 including travel and mileage.
- b) To renew subscription to a managed payroll service provided by Bradford Council for 2019/20 and to authorise or otherwise expenditure of £300 including VAT.

c) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
YLCA	100638	£546	Membership fee
SLCC	100639	£78	Membership fee (50%)
ALCC	100640	£20	Membership fee (50%)
Bradford MDC	100641	£771.87	Salary payment
Ken Eastwood	100642	£38.01	Expenses
Matthew Maddison	100643	£25	Winter maintenance
SLCC Enterprises Ltd	100644	£108.79	Book purchase
Harden Pre School	100645	£235	Small grant
Bradford MDC	100646	£300	Payroll subscription

d) To authorise the Clerk's overtime claim (9.5 hours for additional allotments and NDP meetings and attendance at new Councillor drop-in event).

e) To note the following year end balances: -

HARDEN PARISH COUNCIL			
31st March, 2019			
Item	Budget 2018/19	Expenditure	Variance
Staff Costs	5,533	8,099.83	-2,567
Travel	150	365.15	-215
Subscriptions	875	1,494.38	-619
Insurance	500	477.79	22
Audits	200	178.10	22
Newsletter	850	687.84	162
Website	475	1,338.00	-863
Parish Plan	1,000	43.21	957
Neighbourhood Planning	2,500	1,835.06	665
Training	100	315.00	-215
Repairs	100	35.74	64
Stationery/telephone	100	155.61	-56
PC equipment	250	94.00	156
Small grants	500	850.00	-350
Horticulture	1,000	705.00	295
Christmas event	200	117.88	82
Playground cleaning	200	0.00	200
Projects & Assets	7,175	4,477.25	2,698
S 137	100	30.38	70
Other	100	52.58	47
	21,908	21,352.80	555

Signed:

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f) To note the following bank reconciliation: -

Cashbook Balances		
Balance 1 April 2018	14,264	
Add: income to date	27,249	
Less: expenditure to date	(23,107) (incl. VAT)	
Total:		18,406
Bank account balances 31 March 2019		
Community Account	11,729	
Business Account	10,194	
Less unrepresented cheques	3,517	
Total:		18,406

12/03/19 Minor Items and Items for Next Agenda

Cllr Jennings asked about the status of Neighbourhood Watch in Harden. It was suggested that Cllr Sullivan should raise this matter through the Neighbourhood Services & Police Liaison Group.

Cllr Macdonald mentioned the Queen's Jubilee Oak tree, adjacent to the bus shelter. It was noted the stake was broken and the rubber ties were damaging the tree. It was agreed that Cllr Macdonald could take appropriate action.

13/04/19 Next Meeting

Agreed that the Annual Parish Council meeting will take place on 16th May 2019 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 8.42pm.